Due to currency holidays (bank holidays in specific countries), customer instructions placed on the following days will be processed on subsequent business days:

**JANUARY**

01-AED, ALL, ANG, ARS, AUD, BAM, BGN, BHD, BRL, BWP, CAD, CDF, CHF, CLP, CNY, COP, CZK, DKK, EUR, GBP, HKD, HRK, HUF, IDR, ISK, JMD, JOD, JPY, KES, KRW, KWD, LBP, LTL, LVL, MAD, MKD, MUR, MXN, MYR, MWK, NOK, NZD, PEN, PHP, PKR, PLN, QAR, RON, RUB, SCR, SEK, SGD, THB, TND, TRY, TWD, UGX, USD, VEF, XOF, ZAR, ZMW, ZWL

02-ALL, BAM, BWP, CHF, JPY, MUR, NZD, RON, RUB, SCR

03-JPY, RUB

06-COP, HRK, LBP, MKD, PLN, RUB, SEK, VEF

07-EGP, MKD, RUB

08-RUB

13-BHD, JPY

14-AED, EGP, IDR, JOD, KWD, LBP, MAD, MYR, OMR, PKR, TND

15-MAD, MYR

16-CDF

17-CDF, MUR, MYR

20-MKD, USD

27-AUD

30-KRW, TWD

31-CNY, HKD, IDR, KRW, MUR, MYR, PHP, SGD, TWD

**FEBRUARY**

03-CNY, HKD, MXN, TWD

04-TWD

05-PKR

06-NZD

11-JPY, QAR

14-THB

17-USD

25-KWD

26-KWD

27-MUR

28-TWD
Citi Handlowy took the first prize in the Polish Ministry of Finance’s competition for the 2014 Treasury Securities Dealer. This is the second consecutive distinction awarded to the Bank in this prestigious ranking.

Like last year, Citi Handlowy received the highest average score during the four quarters assessed by the Ministry of Finance, which gave the Bank the first place in the ranking of 16 banks entitled to provide Treasury Securities Dealer services in 2014. The factor that contributed most to this year’s success of Citi Handlowy was the new quotation tool technology, which earned the Bank the highest score in the Market Making Quality category in Poland’s Treasury Bond Spot Market. Citi’s key customers who placed orders in the primary market did not fail us: their support in the final phase of the competition sealed Citi Handlowy’s victory.

“Our team deserves the highest praise. We are an unquestionable leader in the quality of quotations in the secondary market and have very good results in the primary market. We are also active promoters of the Polish market as it offers attractive investment opportunities, and we support the development of the Polish bonds market. Citi’s global network helps us achieve these goals,” says Misbah Shah, Head of Treasury and Executive Vice President of Citi Handlowy.

Nearly all EU countries use the Treasury Securities Dealer System. In Poland, the system has been operating since 1996, and the Treasury Securities Dealer competition has been organized since 2002.

Citi Handlowy offers a broad range of solutions for companies developing their business in international markets.

Citi Handlowy helps its Clients develop their business based on Citi’s global network. We support the Polish companies that plan international expansion as well as foreign investors doing business in Poland. We offer expert assistance, knowledge and specialist products that help international groups manage their finance and foreign investments.

Over 4,200 have already visited our Business Without Limits portal!
RESPECT Index with Citi Handlowy for the seventh time

On December 17, 2013, the Warsaw Stock Exchange announced the results of the seventh edition of its prestigious RESPECT Index ranking. Citi Handlowy has been included in the Index since 2009.

The RESPECT Index is an index initiated by the Warsaw Stock Exchange that includes responsible companies and is the first such index in the Central and Eastern Europe. To be included in the index, a company must maintain high standards of corporate governance, information governance and investor relations. Other aspects that are taken into consideration include environmental commitment, corporate social responsibility and high employment standards, which are an integral part of the Bank’s business strategy.

“Citi Handlowy has been one of CSR leaders in the market. The Bank is running the biggest Polish employee volunteer program, which was introduced in 2005, and has significant achievements in that field. This was one of the reasons for being included in the RESPECT Index, which is currently one of the most desired distinctions for a listed company,” said Krzysztof Kaczmar, Chairman of Citi Handlowy’s Kronenberg Foundation, upon receiving the award diploma.

How to enter SEPA foreign transfers in Citidirect.

To send a SEPA transfer, you have to fill in specific fields in the CitiDirect system. Below are the basic rules of entering a transfer order in the SEPA format:

CitiDirect:
- Beneficiary Account Number: enter the IBAN account number without additional characters or spaces
- Beneficiary Bank’s Name/Address: must include the bank’s SWIFT address without spaces
- Fees/Charges: always shared
- Currency: EUR

CitiDirect EB:
- Payment method: NO ROUTING METHOD
- Beneficiary Bank’s Name: must include the bank’s SWIFT address without spaces
- Beneficiary Bank’s Code: the field must be left blank
- Fees/Charges: always shared
- Beneficiary Account Number: enter the IBAN account number without additional characters or spaces
- Currency: EUR

Other non-mandatory fields must be left blank.
Annual Balance Confirmation: A REMINDER

We kindly remind you about the requirement to sign and return a copy of the Annual Balance Confirmation document to the Bank within 14 days after its receipt. The Annual Balance Confirmation document will be sent to you on January 9, 2014, by a registered mail.

New version of JAVA SUN for Citidirect

On January 15, 2014, a new version of JAVA SUN will be launched, which is required for the proper operation of CitiDirect. Please inform your system Administrators accordingly. For more information on the updated version of the software please visit https://www.java.com/pl/download/faq/release_dates.xml.

Automatic confirmation of the local –ITC transfer

The service is available to Clients who use the CitiDirect Electronic Banking System. To generate a confirmation of an outgoing local transfer, enter –ITC in the PAYMENT DETAILS field (three letters preceded with a dash) when performing a transaction. Confirmations will be sent in form of PDF files on the day on which the transfer is effected to the e-mail address to which account statements are sent or to a different e-mail address specified in the special request form.

Benefits:

- The confirmation is ordered when the transfer instructions are placed;
- The confirmation includes all the required clauses;
- You may send the confirmation to a specified e-mail address;
- The confirmation is generated in the PDF format and sent as a secure encrypted file;
- Very short time is required to create the confirmation.